

Public Document Pack



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10 October 2023

Dear Councillor

NOTICE IS HEREBY GIVEN THAT a meeting of the **LICENSING COMMITTEE** will be held in the Council Chamber at these Offices on Wednesday 18 October 2023 at 5.30 pm when the following business will be transacted.

Members of the public who require further information are asked to contact Democratic Services on (01304) 872305 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Nicky', written over a horizontal line.

Chief Executive

Licensing Committee Membership:

D G Beaney	S Hill(Chairman)
P M Brivio	J P Loffman
D G Cronk	M W Moorhouse
M F Hibbert	D J Parks
S C Manion	M P Porter
D P Murphy	O C de R Richardson
S B Blair (Vice-Chairman)	H M Williams
J S Back	

AGENDA

1 **APOLOGIES**

To receive any apologies for absence.

2 **APPOINTMENT OF SUBSTITUTE MEMBERS**

To note appointments of Substitute Members.

3 **DECLARATIONS OF INTEREST** (Page 3)

To receive any declarations of interest from Members in respect of business to be transacted on the agenda.

4 **MINUTES** (Pages 4 - 5)

To confirm the attached Minutes of the meeting of the Committee held on 30 May 2023.

5 **MINUTES OF SUB-COMMITTEE MEETINGS** (Pages 6 - 29)

To receive the attached minutes of the meetings of the Licensing Sub-Committees held on 3 March, 26 April, 2 May, 20 June and 21 July 2023.

6 **FEES AND CHARGES 2024/25** (Pages 30 - 40)

To consider the attached report of the Head of Legal and Licensing.

Access to Meetings and Information

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is step free access via the Council Chamber entrance and an accessible toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website www.dover.gov.uk. Minutes will be published on our website as soon as practicably possible after each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Democratic Services, democraticservices@dover.gov.uk, telephone: (01304) 872305 or email: democraticservices@dover.gov.uk for details.

Large print copies of this agenda can be supplied on request.

Declarations of Interest

Disclosable Pecuniary Interest (DPI)

Where a Member has a new or registered DPI in a matter under consideration they must disclose that they have an interest and, unless the Monitoring Officer has agreed in advance that the DPI is a 'Sensitive Interest', explain the nature of that interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a DPI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation permitting them to do so. If during the consideration of any item a Member becomes aware that they have a DPI in the matter they should declare the interest immediately and, subject to any dispensations, withdraw from the meeting.

Other Significant Interest (OSI)

Where a Member is declaring an OSI they must also disclose the interest and explain the nature of the interest at the meeting. The Member must withdraw from the meeting at the commencement of the consideration of any matter in which they have declared a OSI and must not participate in any discussion of, or vote taken on, the matter unless they have been granted a dispensation to do so or the meeting is one at which members of the public are permitted to speak for the purpose of making representations, answering questions or giving evidence relating to the matter. In the latter case, the Member may only participate on the same basis as a member of the public and cannot participate in any discussion of, or vote taken on, the matter and must withdraw from the meeting in accordance with the Council's procedure rules.

Voluntary Announcement of Other Interests (VAOI)

Where a Member does not have either a DPI or OSI but is of the opinion that for transparency reasons alone s/he should make an announcement in respect of a matter under consideration, they can make a VAOI. A Member declaring a VAOI may still remain at the meeting and vote on the matter under consideration.

Note to the Code:

Situations in which a Member may wish to make a VAOI include membership of outside bodies that have made representations on agenda items; where a Member knows a person involved, but does not have a close association with that person; or where an item would affect the well-being of a Member, relative, close associate, employer, etc. but not his/her financial position. It should be emphasised that an effect on the financial position of a Member, relative, close associate, employer, etc OR an application made by a Member, relative, close associate, employer, etc would both probably constitute either an OSI or in some cases a DPI.

Minutes of the meeting of the **LICENSING COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 30 May 2023 at 5.30 pm.

Present:

Chairman: Councillor S Hill

Councillors: J S Back
D G Beaney
E A Biggs (as substitute for Councillor P M Brivio)
S B Blair
J P Loffman
K Mills (as substitute for Councillor D G Cronk)
M P Porter
J L Pout (as substitute for Councillor D J Parks)
O C de R Richardson

Officers: Democratic Services Officer

1 ELECTION OF A CHAIRMAN

The Democratic Services Officer called for nominations for the Chairman of the Licensing Committee.

It was proposed by Councillor K Mills and duly seconded that Councillor S Hill be elected Chairman for the ensuing municipal year.

It was proposed by Councillor O C de R Richardson and duly seconded that Councillor D G Beaney be elected Chairman for the ensuing municipal year.

On being put to the vote it was

RESOLVED: That Councillor S H Hill be elected Chairman of the Committee for the ensuing municipal year.

2 APPOINTMENT OF A VICE-CHAIRMAN

The Chairman called for nominations for the Vice-Chairman of the Licensing Committee for the ensuing municipal year. It was moved by Councillor J L Pout, duly seconded and

RESOLVED: That Councillor S B Blair be appointed Vice-Chairman of the Committee for the ensuing municipal year.

3 APOLOGIES

Apologies for absence were received from Councillors P M Brivio, D G Cronk, M W Moorhouse, D P Murphy and D J Parks.

4 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillors E A Biggs, K Mills and J L Pout be appointed as substitute members for Councillors P M Brivio, D G Cronk and D J Parks respectively.

5 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

6 MINUTES

The Minutes of the meeting held on 1 March 2023 were approved as a correct record for signing by the Chairman.

7 LICENSING ACT 2003 AND GAMBLING ACT 2005 - APPOINTMENT OF LICENSING SUB-COMMITTEES AND CHAIRMEN OF SUB-COMMITTEES

Members considered the report of the Strategic Director (Corporate & Regulatory) which suggested the composition of the five Licensing Sub-Committees, each comprising of three members, to hear applications under the Licensing Act 2003 and Gambling Act 2005. Members were also asked to appoint the Chairmen of those sub-committees and it was

RESOLVED: That the five Licensing Sub-Committees and their Chairmen for the ensuing Council year be as follows:

(A) Councillors J P Loffman (Chairman), H M Williams, D P Murphy

(B) Councillors S B Blair (Chairman), D G Cronk, D J Parks

(C) Councillors S Hill (Chairman), P M Brivio, M F Hibbert

(D) Councillors D G Beaney (Chairman), O C de R Richardson, J S Back

(E) Councillors M W Moorhouse (Chairman), M P Porter, S C Manion

The meeting ended at 5.39 pm.

Minutes of the meeting of the **LICENSING SUB-COMMITTEE** held at the Council Offices, Whitfield on Friday, 3 March 2023 at 10.13 am.

Present:

Sub-Committee:

Chairman: Councillor T A Bond

Councillors: P D Jull
K Mills (as substitute for Councillor D G Cronk)

Officers:

Legal Adviser: Principal Lawyer - Litigation and Regulatory
Litigation Lawyer

Licensing Officer: Licensing Manager
Licensing Officer
Licensing Officer
Licensing Officer

Administrator: Democratic Services Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination (NOD/2023/0001R).

11 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor D G Cronk.

12 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillor K Mills was appointed as substitute for Councillor D G Cronk.

13 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

14 EXCLUSION OF THE PRESS AND PUBLIC

It was moved by Councillor T A Bond, duly seconded and

RESOLVED: That, having applied the public interest test in accordance with Regulation 14 of The Licensing Act 2003 (Hearings) Regulations 2005, the press and public be excluded from the remainder of the meeting and that a decision will be published on the basis that it does not place sensitive data and/or information in the public domain.

15 LICENSING ACT 2003 - APPLICATION FOR THE REVIEW OF A PREMISES LICENCE FOR THE ATTIC BAR, FIRST AND SECOND FLOORS, 8-9 CHURCH STREET, DOVER

The Sub-Committee considered an application for the review of a premises licence in respect of The Attic Bar, First and Second Floor, 8-9 Church Street, Dover CT16

1LY. The review was made under section 51 of the Licensing Act 2003 as requested by PC D Rolfe – Police Licensing Enforcement Officer, on behalf of Kent Police, on the grounds that the licensing objectives of the Prevention of Crime and Disorder and Public Safety were not being promoted. During the consultation period two further representations were received in respect of public nuisance.

The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including the options available to the Sub-Committee
- (ii) Current premises licence for The Attic Bar (Appendix A)
- (iii) Map of the area (Appendix B)
- (iv) Review application submitted by Kent Police (Appendix C)
- (v) Further submissions made by Kent Police (Appendix D)
- (vi) Representations made by Other Parties (Appendix E)
- (vii) Previous premises licence prior to variation approved by Licensing Sub-Committee at the hearing on 29 November 2022 (Appendix F)
- (viii) First supplementary paper
- (ix) Second supplementary paper

On the basis of the representations of the Responsible Authority – Kent Police (the applicant), representatives of The Attic Bar and Other Persons, the Sub-Committee found the following facts to be established:

- (i) The premises was first licensed on 30 July 2021 with Mr Dok named as the Premises Licence Holder (PLH) and the Designated Premises Supervisor (DPS).
- (ii) On 1 November 2021, the DPS was changed to Mr Hammond. However, Mr Pilott has been managing the premises.
- (iii) The Premises Licence (PL) was varied on 29 November 2022 extending the licensable hours.
- (iv) Under section 51 of the Licensing Act 2003, PC Rolfe, on behalf of Kent Police as the Responsible Authority, submitted a review application for The Attic Bar, First and Second Floor, 8-9 Church Street, Dover CT16 1LY and sought revocation of the premises licence.
- (v) The application cited two incidents of concern at the premises. The first in the early hours of Saturday 10 December 2022 and the second in the early hours of Sunday 1 January 2023.
- (vi) During the consultation period a representation was received from Environmental Health regarding public nuisance.

- (vii) During the consultation period a representation was received from Theresa Hardy regarding public nuisance.
- (viii) The Sub-Committee heard representations and from witnesses on behalf of the premises.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights Act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: The Sub-Committee has decided

- (i) That there was a failing in the promotion of 3 of the 4 licensing objectives.
- (ii) The incidents are serious but having regard to the explanations and the proposals offered, the Sub-Committee is of the opinion that revocation would not be a reasonable and proportionate response to this (first) review.
- (iii) The Sub-Committee has decided to modify the conditions on the licence.
- (iv) The Sub-Committee decide as follows

The times for licensable activity is to revert to pre variation (November 2022) timings save for

- The premises will remain operational on floors 1 and 2 (so there is no reversion to specific hours for the pool room and the nightclub)

Various additional conditions have been placed on the licence.

The meeting ended at 3.34 pm.

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Minutes of the meeting of the **LICENSING SUB-COMMITTEE** held at the Council Offices, Whitfield on Wednesday, 26 April 2023 at 10.02 am.

Present:

Sub-Committee:

Chairman: Councillor T A Bond

Councillors: N J Collor
P D Jull

Officers:

Legal Adviser: Principal Lawyer - Litigation and Regulatory

Licensing Officer: Licensing Manager
Licensing Officer
Licensing Officer

Administrator: Democratic Services Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination (NOD/2023/0002A, NOD/2023/0003A and NOD/2023/0004V).

16 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor D G Cronk.

17 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillor N J Collor was substitute for Councillor D G Cronk.

18 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

19 LICENSING ACT 2003 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF THE QUAYSIDE STREET KITCHEN, HIGHWAY MARINE, PILLORY GATE WHARF, 38 STRAND STREET, SANDWICH

The Sub-Committee considered an application for the variation of a premises licence in respect of The Quayside Street Kitchen, Highway Marine, Pillory Gate Wharf, 38 Strand Street, Sandwich, Kent.

The application was for

Supply of Alcohol (for consumption ON the premises)

Every Day	07:00 – 22:00 hrs
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The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including, the options available to the Sub-Committee
- (ii) Application from Gavin St John Wilders for the grant of a premises licence and plan Appendix A
- (iii) Map of the area (appendix B of the agenda)
- (iv) Representation from Other Persons (appendix C of the agenda)
- (v) Copy of supporting email (appendix D of the agenda)

On the basis of the representations of the applicant, their representative and the written representations from Other Persons, the Sub-Committee found the following facts to be established:

- (i) The application from Gavin St John Wilders, represented at the hearing by Gavin St John Wilders (owner and designated premises supervisor) and Lisa Keates (co-owner), was for the grant of a premises licence at The Quayside Street Kitchen, Highway Marine, Pillory Gate Wharf, 38 Strand Street, Sandwich. The application sought the supply of alcohol for consumption on the premises every day from 07:00 – 22:00 hrs.
- (ii) The Sub-Committee was informed that one of the hearing packs had been returned as 'unknown at address'. Notwithstanding, the Sub-Committee noted and took into account all of the written representations including, the letter of support.
- (iii) The Sub-Committee heard from the applicant that he is the co-founder of the bar/grill and his business partner was Lisa Keates. Between them they had over 40 years' relevant experience. The applicant had been a designated premises supervisor since 2016 at a local licensed premises and Lisa Keates had been a designated premises supervisor and premises licence holder since 2019.
- (iv) Regarding the "Public Safety" objection from a resident in Deal and their concern about the location, Lisa Keates was a local coastguard and the applicant was an Environmental Health Officer for over 20 years. The property now had a fully enclosed boundary with three layers of rope which was inaccessible without deliberate access.
- (v) The applicant understood there had been an agreement with the previous owners for customers to use the bridge to carry their drinks over from another licensed premises and use the area. By applying for their own premises licence, the applicant would have control under the licence.
- (vi) The business was responsible – it was food registered, had a waste contract and flushing water toilets would be hired to be available on site.
- (vii) The second representation citing "Public Nuisance", this business was on the opposite side of the river to the objector. There was also a licensed premises next to the objector.
- (viii) The applicant's intention was "food first" with a target audience of 40+. The objector raised concern that the previous owner played loud music however

the applicant could not comment. They wanted to create a relaxed vibe. The business did not use or have access to the same area the objector had concerns about.

- (ix) Regarding the concern about extra refuse collection disturbance, the applicant confirmed it would be the same collection as the current waste collection so there would be no new disruption.
- (x) The Sub-Committee clarified whether the applicant had CCTV; they did.
- (xi) The applicant was also asked to clarify the no under 16s after 20:00 hrs policy; it was confirmed the business would not be serving under 16s after 20:00 hrs. It was further explained by the applicant that most premises had a 21:00 hrs cut off time. However, because it was the applicant's intention to close at 22:00 hrs (at the height of Summer) and normally 21:00 hrs they felt it would be more prudent for families to have left by 20:00 hrs.
- (xii) The Sub-Committee questioned why the applicant had applied for 07:00 hrs start time. The applicant confirmed that the site opened at 07:00 hrs and as it was only a small site alcohol would be visible as soon as they opened. They did not have storage elsewhere or the ability to shutter the alcohol out of sight. However, they anticipated they would probably start serving alcohol around 11:00 hrs. The applicant expressed that they were flexible to change. In this regard, the Licensing Manager confirmed the licensing policy said alcohol must be shuttered off or removed if alcohol licensable hours and opening times were different.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights Act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: That the application in respect of The Quayside Street Kitchen, Highway Marine, Pillory Gate Wharf, 38 Strand Street, Sandwich be GRANTED as applied for.

20 LICENSING ACT 2003 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF CLIFFTOP CAFE, 111A OLD DOVER ROAD, CAPEL-LE-FERNE, FOLKESTONE

The Sub-Committee considered an application for the grant of a premises licence in respect of Clifftop Café, 111A Old Dover Road, Capel-le-Ferne, Folkestone. The application was for:

Supply of Alcohol (for consumption ON the premises)

Every Day	12:00 – 20:00 hrs
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The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including, the options available to the Sub-Committee
- (ii) Application from Jacob Hackett for the grant of a premises licence and plan (appendix A of the agenda)
- (iii) Map of the area (appendix B of the agenda)
- (iv) Representation from Other Persons (appendix C of the agenda)
- (v) Copy of supporting email (appendix D of the agenda)

On the basis of the representations of the applicant, their representative and the written representations from Other Persons, the Sub-Committee found the following facts to be established:

- (i) The application from Jacob Hackett (owner and designated premises supervisor), supported at the hearing by Timothy Hackett, his father and co-owner, was for the grant of a premises licence at Clifftop Café, 111A Old Dover Road, Capel-le-Ferne, Folkestone. The application sought the supply of alcohol for consumption on the premises every day from 12:00 to 20:00 hrs. The opening hours of the premises every day being from 09:00 to 20:00 hrs.
- (ii) During the consultation process three representations objecting to the application were received from Other Persons and one representation supporting the applicant however stating the sale of alcohol should end at 18:00 hrs. One of the objectors requested an additional statement to be read. This was presented by the Licensing Manager.
- (iii) The Sub-Committee noted and took into account all of the written representations including, four representations in support.
- (iv) The Sub-Committee heard from Timothy Hackett that he and Jacob Hackett had recently bought the business and locals and dog walkers would like a drink in the evening. Mr Timothy Hackett stated that the venue was likely to close at 19:30 hrs, serving drinks from 16:00 hrs however, they had requested a premises licence from 12:00 to 20:00 hrs and there was no issue of anti-social behaviour from the local pubs so he did not believe there would be any as a result of selling alcohol from this premises.
- (v) It was explained to the Sub-Committee by the applicant that they needed to move the business along for it to succeed so it was proposed to sell pizza, ice cream and drinks including, craft beers in the evening at tables outside. In essence doing what the venue had done previously but with alcohol and extended hours.
- (vi) The Sub-Committee heard that the premises had been open since Timothy Hackett and Jacob Hackett purchased the venue. It was currently open 10:00 to 16:00 hrs and had been for about 3 ½ weeks. The plan was to be seasonal, finishing in October and reopening in February.

- (vii) The Sub-Committee questioned whether there was CCTV. The applicant confirmed there was, and it was connected to his mobile phone.
- (viii) The Sub-Committee also enquired as to the applicant's experience with other establishments. The applicant confirmed he did have previous experience.
- (ix) When asked by the Sub-Committee how the applicant planned to control people, it was explained by the applicant that he had experienced that if the car park was full, people move on. Likewise, if there were no seats available, people move on as there was no standing area. The venue had a capacity for 24 people inside the premises. There were 10 tables outside. There would be no-one inside the premises from 15:30 hrs. It was proposed alcohol would be served outside although, the proposed licensable area included the patio as well as the inside perhaps to be used on a wet day.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: That the application for the grant of a premises licence in respect of Clifftop Café, 111A Old Dover Road, Capel-le-Ferne, Folkestone be GRANTED as applied for.

21 LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE AT THE ELEPHANT AND HIND, 18-19 MARKET SQUARE, DOVER

The Sub-Committee considered an application for the variation of a premises licence at Elephant and Hind, 18-19 Market Square, Dover, to: increase the licensable hours for alcohol sales; increase the licensable hours for live and recorded music and increase the licensable hours for late night refreshments.

Supply of Alcohol (for consumption ON and OFF the premises)

Sunday – Thursday	10:00 – 00:00 hrs
Friday – Saturday	10:00 – 02:00 hrs

Live and Recorded Music (Indoors)

Sunday – Thursday	23:00 – 00:00 hrs
Friday – Saturday	23:00 – 02:00 hrs

Late Night Refreshment

Sunday – Thursday	23:00 – 00:00 hrs
Friday – Saturday	23:00 – 02:00 hrs

-

Non Standard Timings

Christmas Day, Boxing Day until 02:00 hrs

New Years Eve until start of business the next day

The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including, the options available to the Sub-Committee
- (ii) Application from Elephant and Hind Ltd to vary the premises licence (appendix A of the agenda)
- (iii) Existing premises licence (appendix B of the agenda)
- (iv) Map of the area (appendix C of the agenda)
- (v) Email from Mr Richardson confirming amendments to the Operating Schedule (appendix D of the agenda)
- (vi) Representations from Other Persons (appendix E of the agenda)

On the basis of the representations of the applicant, their representatives and the written representations from Other Persons, the Sub-Committee found the following facts to be established:

- (i) The variation application was made by Elephant and Hind Ltd represented by Henry Richardson, Sofia Richardson and Sam White at the hearing and sought to increase the licensable hours for alcohol sales, increase the licensable hours for live and recorded music and to increase the licensable hours for late night refreshment.
- (ii) During the consultation process six representations objecting to the application were received from Other Persons however one was withdrawn before the report was published. The Sub-Committee had regard to the written representations.
- (iii) The applicant stated the reason for extending the licence was to offer a safe place to come out to in Dover. The premises was not a nightclub but had a DJ in the back of the building. It was proposed for two security staff – one to start work at 20:00 hrs and the second at 23:00 hrs. Both to be on duty until 30 minutes after closing. From 23:00 the doors and windows would be closed to reduce the sound levels.
- (iv) The applicant and management had over 25 years relevant experience between them and the manager lived on site. There was CCTV on the premises and the door staff would be getting wearing body cameras.
- (v) Concerns relating to anti-social behaviour, shouting and fighting, the premises was taking precautions to prevent by the steps as outlined. Also, the applicant explained that the outdoor bistro tables were to be taken away except for two benches for customers closest to the premises. There would also be signage regarding keeping noise down.

- (vi) The venue was also a member of DPAC (Dover Partnership Against Crime) and both security staff would have a handheld radio connected to CCTV and access to the Police.
- (vii) Further, the venue would operate a 21+ only entry on Fridays and Saturdays and there would also be a dress code. The security staff would conduct checks for patrons from 20:00 hrs.
- (viii) The venue also had side panels for the exterior awning to decrease noise.
- (ix) The applicant addressed other objections including, urinating in doorways. The applicant stated there were three bars in the areas, all open later than this premises, so there were other patrons in the vicinity.
- (x) This premises received the Best Bar None award and recently recognising its achievement. All management members had personal licences.
- (xi) The applicant stated the premises was trying to work with the locals, trying to keep any anti-social behaviour down – this was for the venue’s benefit too and they wanted to be welcomed in the area.
- (xii) Regarding the dress code, the Sub-Committee asked what this meant. The applicant explained this included no tracksuits, no sports shorts, no hi-vis clothing and no work clothes.
- (xiii) The Sub-Committee queried, regarding the performance of live music, the application said, “only intend to have one night a week 02:00 to begin with”. The applicant explained they had applied for both Friday and Saturday but it was likely to be Saturday night. The Licensing Manager confirmed that no non-standard timings had been applied for so the applicant would need to apply for a Temporary Event Notice.
- (xiv) Regarding the removing of outdoor tables and chairs the Sub-Committee queried how they were to be removed. The applicant explained that the bistro tables were removed around the side and every night the benches were padlocked. The outdoor table, chairs and benches were either removed or secured except for the two benches. It was questioned whether the barrier was left out. The applicant confirmed the three barriers (which ran to the flower planted) remained outside, defining the area to assist the security in controlling the area.
- (xv) The applicant was asked by the Sub-Committee what the process was for entry being refused. It was explained that DPAC had a list of people barred which the security staff were aware of and the venue also operated a personal list of barred people. Staff met on a Thursday regarding the barred list.
- (xvi) It was queried by the Sub-Committee why the applicant was seeking to remove DPAC from any licence conditions. The Licensing Manager explained that it was unnecessary to be a condition of the licence.
- (xvii) The Sub-Committee clarified with the applicant that the venue had a capacity of 300.

- (xviii) The Sub-Committee explored last drinks, turning off of music and closing times with the applicant. It was confirmed that on Fridays and Saturdays the venue would close at 02:00 hrs. It was agreed that last drinks were to be 30 minutes before closing and that music would cease 15 minutes before closing. Regarding noise, the applicant explained that from 23:00 hrs music entertainment was moved to the back of the venue and that management had been taking noise readings to confirm that the noise level was acceptable.
- (xix) In final clarification, the non-standard timings for late night refreshment on New Year's Eve "until the start of business the next day" was questioned by the Sub-Committee. The Licensing Manager explained this was typical wording. The venue clarified last New Year's Eve they were open until 01:00 hrs. Finally, regarding the outdoor tables and chairs it was clarified that they cleared away at 23:00 hrs, these were subject to a separate licence.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights Act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: That the application for the variation of the premises licence in respect of Elephant and Hind, 18-19 Market Square, Dover be modified and GRANTED as follows:

Supply of Alcohol (for consumption ON and OFF the premises)

Sunday – Thursday	10:00 – 00:00 hrs
Friday – Saturday	10:00 – 01:30 hrs

Live and Recorded Music (Indoors)

Sunday – Thursday	23:00 – 00:00 hrs
Friday – Saturday	23:00 – 01:45 hrs

Late Night Refreshment

Sunday – Thursday	23:00 – 00:00 hrs
Friday – Saturday	23:00 – 02:00 hrs

Non Standard Timings

Christmas Day, Boxing Day until 02:00 hrs

New Years Eve until start of business the next day

Additionally, on Fridays and Saturdays no alcohol is to be consumed in the outdoor areas of the premises from 00:00 hrs.

The Sub-Committee accepts the operating schedule as set out as pages 113 and 126 of the agenda pack including, the removal of ASK Angela and DPAC.

Anything not applied for or not determined in the Sub-Committee's decision remains as is.

The meeting ended at 11.34 am.

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Minutes of the meeting of the **LICENSING SUB-COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 2 May 2023 at 2.00 pm.

Present:

Sub-Committee:

Chairman: Councillor T A Bond

Councillors: D G Cronk
P D Jull

Officers:

Legal Adviser: Principal Lawyer - Litigation and Regulatory
Litigation Lawyer

Licensing Officer: Licensing Manager
Licensing Officer

Administrator: Democratic Services Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination (NOD/2023/0005V).

22 APOLOGIES FOR ABSENCE

There were no apologies for absence from Members.

23 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute Members appointed.

24 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

25 LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE AT RHINO & BULL'S, 10 KING STREET, DOVER

The Sub-Committee considered an application for the variation of a premises licence in respect of Rhino & Bull's, 10 King Street, Dover, to: increase the licensable hours for alcohol sales; increase the licensable hours for recorded music and increase the licensable hours for late night refreshments, remove a condition on the current licence with regard to background music.

Supply of Alcohol (for consumption ON the premises)

Friday – Saturday	08:00 – 03:00 hrs
Non-Standard Timings	2hrs extension on Bank Holiday

Recorded Music (Indoors)

Friday – Saturday	23:00 – 03:00 hrs
Non-Standard Timings	2 hrs extension on Bank Holiday

Late Night Refreshment

Friday – Saturday	23:00 – 03:00 hrs
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Non-Standard Timings

Christmas Day, Boxing Day until 02:00 hrs

New Years Eve until start of business the next day.

During the consultation period, Kent Police had discussed the variation with the applicant and an amendment to the operating schedule in relation to door supervisors on Fridays and Saturdays had been agreed as follows:

There will be one SIA door supervisor on duty from 20:00 hrs until 30 minutes after closing time, with a second SIA door supervisor on duty from 22:00 hrs until 30 minutes after closing time.

The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including, the options available to the Sub-Committee.
- (ii) Application from Rhino & Bull's to vary the premises licence (appendix A of the agenda)
- (iii) Existing premises licence (appendix B of the agenda)
- (iv) Map of the area (appendix C of the agenda)
- (v) Email thread between Kent Police and the applicant confirming additional door supervisor (appendix D of the agenda)
- (vi) Email thread from Environmental Health (appendix E of the agenda)
- (vii) Representation (appendix F of the agenda)

On the basis of the representations of the applicant, and the written representation from Other Persons, the Sub-Committee found the following facts to be established:

- (i) The variation application was made by Rhino & Bull's represented by Carl Ambrose and Luke Marsh at the hearing and sought to increase the licensable hours for alcohol sales, increase the licensable hours for recorded music, to increase the licensable hours for late night refreshment and to remove a condition on the current licence with regards to background music.
- (ii) During the consultation process one representation objecting to the application was received from Other Persons, however the licensing manager informed the Sub-Committee that numerous attempts had been made to contact the representative in order that mediation was attempted but this was unsuccessful.
- (iii) The Sub-Committee noted the written representation but also noted that it was not authenticated or verified.

- (iv) The applicant explained that this application was made as a result of their customers' request.
- (v) The Sub-Committee queried the capacity of the venue. The applicant stated that this was a one floor venue with a capacity of 90 people however they limited this to 50 people and the last entry was 01:00 hrs.
- (vi) The Sub-Committee queried whether there would be live music and a DJ. The applicant confirmed there would be no live music and that potentially there would be a DJ however the intention was to not play loud music and to not disturb the neighbours. The doors were kept shut and regular meter readings were taken.
- (vii) The applicant explained that the venue was a cocktail bar; 70% of the clientele were women and there was a booking system, and they would know in advance the numbers of persons attending.
- (viii) The applicant confirmed that on Fridays and Saturdays, the two SIA door supervisors would be on duty until 30 minutes after closing time.
- (ix) The licensing manager explained that two complaints had been received regarding the venue, in March 2023 and in 2021 and they both had been closed due to lack of evidence.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights Act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: That the application for the variation of the premises licence application in respect of Rhino & Bull's, 10 King Street, Dover, be modified and GRANTED as follows:

Supply of Alcohol (for consumption ON the premises)

Friday – Saturday	08:00 – 02:30 hrs
Non-Standard Timings	2hrs extension on Bank Holiday

Recorded Music

Friday – Saturday	23:00 – 02:45 hrs
Non-Standard Timings	2 hrs extension on Bank Holiday

Late Night Refreshment

Friday - Saturday	23:00 – 03:00 hrs
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Non-Standard Timings

Christmas Day, Boxing Day until 02:00 hrs

New Years Eve until start of business the next day

The condition on the current licence with regards to background music, set out at Annex 2 on the current licence is removed.

On Fridays and Saturdays there will be one SIA door supervisor on duty from 20:00 hrs until 30 minutes after closing time, with a second SIA door supervisor on duty from 22:00 hrs until 30 minutes after closing time.

Anything not applied for or not determined in the Sub-Committee's decision remains as is.

The meeting ended at 2.40 pm.

Public Document Pack

Minutes of the meeting of the **LICENSING SUB-COMMITTEE** held at the Council Offices, Whitfield on Tuesday, 20 June 2023 at 4.03 pm.

Present:

Sub-Committee:

Chairman: Councillor S Hill

Councillors: P M Brivio
M F Hibbert

Officers:

Legal Adviser: Principal Lawyer - Litigation and Regulatory
Litigation Lawyer

Licensing Officer: Licensing Manager
Licensing Officer

Administrator: Democratic Services Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination (NOD/2023/0006A).

1 APOLOGIES FOR ABSENCE

There were no apologies for absence received.

2 APPOINTMENT OF SUBSTITUTE MEMBERS

There were no substitute members appointed.

3 DECLARATIONS OF INTEREST

There were no declarations of interest made.

4 LICENSING ACT 2003 - APPLICATION FOR THE GRANT OF A PREMISES LICENCE IN RESPECT OF LOUNGE, 43-45 HIGH STREET, DEAL

The Sub-Committee considered an application for the grant of a premises licence in respect of Lounge, 43-45 Hight Street, Deal CT13 6EL. The application was for:

Supply of Alcohol (for consumption ON the premises)

Every Day	10:00 – 00:00 hrs
Non standard timings From the terminal hour on New Years Eve to the start time on New Years Day	

Late Night Refreshment

Every Day	23:00 – 00:30 hrs
Non standard timings From the terminal hour on New Years Eve to the start time on New Years Day	

The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager's report including, the options available to the Sub-Committee
- (ii) Application from Loungers UK Limited for the grant of a premises licence and plan (appendix A of the agenda)
- (iii) Map of the area (appendix B of the agenda)
- (iv) Representation from Other Persons (appendix C of the agenda)

On the basis of the representations of the applicant, their representative and Other Persons, the Sub-Committee found the following facts to be established:

- (i) The application from Loungers UK Limited, represented at the hearing by R Botkai (Solicitor) and M Bishop (Regional Manager and Premises Supervisor), was for the grant of a premises licence at Lounge, 43-45 High Street, Deal.
- (ii) The application sought on sales of alcohol for customers every day from 10:00 – 00:00 hrs (with non standard timings from the terminal hour on New Years Eve to the start time on New Years Day) and late night refreshment every day from 23:00 – 00:30 hrs (with non standard timings from the terminal hour on New Years Eve to the start time on New Years Day).
- (iii) It was informed to the Sub-Committee that the premises had been granted a tables and chairs licence for the siting of 6 tables and 12 chairs, permitted to be placed as per the plan agreed by the Regulatory Committee between 09:00 – 23:00 hrs every day.
- (iv) During the licensing consultation process there were no representations made by any of the Responsible Authorities.
- (v) During the licensing consultation process there were two representations received from Other Persons objecting to the application. One cited the application as undermining the licensing objective of 'prevention of crime and disorder' and the other cited the application as undermining the licensing objective of 'prevention of public nuisance'.
- (vi) With regard to the 'prevention of crime and disorder' representation, the concerns included there being enough public houses, that other businesses would suffer a loss, that the middle of Deal High Street not being the right place for a restaurant and that there are already enough hooligans and drunken behaviour. The Sub-Committee had regard to the written representation and the additional statement presented at the hearing.
- (vii) With regard to the 'prevention of public nuisance' representation, the concerns included the terminal hour for the sale of alcohol and the loud customers. The Sub-Committee had regard to the written representation.
- (viii) In considering relevant representations the Sub-Committee took into account that there was no cumulative impact policy applicable in the district,

that general business competition was irrelevant to the licensing objectives, and that a number of concerns raised were speculative therefore under case law should be disregarded unless supported by previous facts as evidence.

- (ix) The Sub-Committee were informed by Mr Botkai that the Lounde was a café/bar. The venue was not intended to be a major contributor to the night-time economy, its busiest period tending to be late morning / early afternoon. The venue offered a vegan and gluten free menu and as a business they liked to work with local communities and local charities.
- (x) There were approximately 190 of the establishments around the country however, they were perhaps not recognised so easily as a chain because each venue purposefully had a specific name chosen as a reflection of the area where the venue was. The premises was to be named 'Acordo'.
- (xi) The premises would be opened from 08:00 hrs for breakfast. Alcohol sales until 00:00 hrs were sought to give the business flexibility rather than it being an expectation of the usual operating hours. The premises had also applied for late night refreshment because they would be unable to serve coffee, for example, after 23:00 hrs without it.
- (xii) Mr Botkai made the observation that the representations objecting to the application were fairly short and had those person been in attendance he and Mr Bishop (on behalf of the applicant) would have reassured them that the venue was not a pub, it was a family diner and that having the business in an otherwise vacant high street, brings life back and it was hoped the benefit of this could be seen. Mr Botkai assured the Sub-Committee that it was not the intention of the business to have a mass exodus of customers at 00:00 hrs and he referenced the operating schedule as set out in the papers.
- (xiii) In response to questioning by the Sub-Committee, Mr Botkai and Mr Bishop:
 - provided a brief history of the business background,
 - explained that only the ancillary back ground music would be played at the venue – there would not be any regulated entertainment,
 - stated that the premises would employ approximately 30 people
 - explained that it would be expected that customers sitting outside at the tables and chairs would be eating and not just consuming alcohol (the premises was not a bar),
 - stated that it was anticipated that the fit-out of the premises would take approximately 8 weeks to complete.

The Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Right Act (Right to a fair trial)

- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider crime and disorder implications)

RESOLVED: (a) That the application for a premises licence in respect of Lounge, 43-45 High Street, Deal be GRANTED as applied for:

Supply of Alcohol (for consumption ON the premises)

Every Day	10:00 – 00:00 hrs
Non standard timings From the terminal hour on New Years Eve to the start time on New Years Day	

Late Night Refreshment

Every Day	23:00 – 00:30 hrs
Non standard timings From the terminal hour on New Years Eve to the start time on New Years Day	

- (b) The operating schedule at pages 27 and 28 of the agenda is accepted by the Sub-Committee and conditions offered therein are accepted.

The meeting ended at 4.45 pm.

Public Document Pack

Minutes of the meeting of the **LICENSING SUB-COMMITTEE** held at the Council Offices, Whitfield on Friday, 21 July 2023 at 10.00 am.

Present:

Sub-Committee:

Chairman: Councillor S Hill

Councillors: P M Brivio
M P Porter (as substitute for Councillor M F Hibbert)

Officers:

Legal Adviser: Principal Lawyer - Litigation and Regulatory
Licensing Officer: Licensing Manager
Administrator: Democratic Services Officer

Persons attending in connection with the Hearing

As shown on the Notice of Determination (NOD/2023/0007V).

5 APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor M F Hibbert.

6 APPOINTMENT OF SUBSTITUTE MEMBERS

It was noted that, in accordance with Council Procedure Rule 4, Councillor M P Porter was in attendance as substitute for Councillor M F Hibbert.

7 DECLARATIONS OF INTEREST

There were no declarations of interest made by Members.

8 LICENSING ACT 2003 - APPLICATION TO VARY A PREMISES LICENCE AT SOLLEY'S FARM ICE CREAM LTD, THE DAIRY, RIPPLE, DEAL

The Sub-Committee considered an application for the variation of the current premises licence at Solley's Farms Ice Cream Limited, The Dairy, Ripple, Deal, Kent, CT14 8JL to: increase the licensable area incorporating a newly built bar (for ON and OFF sales), replace the ON sales provision to OFF sales at the ice cream parlour, extend the provision for alcohol sales to every day and extend the times, extend the provision for live music to every day and extend the times, remove the condition that stated events will be ticketed only and limited to 1,000 guests and replace with a condition that states any events over 500 persons will be ticketed only and that the maximum number of persons allowed to attend ticketed events was to be 1,500.

Supply of Alcohol (for consumption (for consumption ON and OFF the premises in the bar "Red Bar Area" and for consumption OFF the premises only in the Ice Cream Parlour)

Monday – Thursday	12:00 – 22:00 hrs
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Friday	12:00 – 23:00 hrs
Saturday	11:00 – 23:00 hrs
Sunday	11:00 – 22:00 hrs

Live Music (Indoors and Outdoors)

Every Day	13:00 – 22:00 hrs
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Opening Hours

Sunday – Thursday	10:00 – 22:00 hrs
Friday – Saturday	10:00 – 23:00 hrs

A written statement from Keith Morrison, Managing Director and Mr Morrison provided clarification before the hearing regarding: the use of a tent bar, the purpose of requesting that ON sales be removed for the ice cream parlour, and any representation regarding additional SIA supervisors for events with up to 1,500 attendees.

The following documentary evidence and/or other information was taken into account by the Sub-Committee:

- (i) The Licensing Manager’s report including, the options available to the Sub-Committee
- (ii) Application from Solley’s Farms Ice Cream Limited to vary the premises licence (appendix A of the agenda)
- (iii) Existing premises licence (appendix B of the agenda)
- (iv) Map of the area (appendix C of the agenda)
- (v) Representation from Kent Fire and Rescue Service, and further confirmation from Kent Fire and Rescue Service confirming that they wished to withdraw their representation (appendix D of the agenda)
- (vi) Representations from Other Persons (appendix E of the agenda)

On the basis of the written representations on behalf of the applicant (and the three points of clarification by Mr Morrison ahead of the hearing) and the written representations from Other Person, the Sub-Committee found the following facts to be established:

- (i) The variation application was made by Solley’s Farms Ice Cream Limited represented by Mr Morrison, Managing Director who apologised for being unable to attend in person but who provided a written statement and three points of clarification ahead of the hearing. The Sub-Committee decided to proceed in the Applicant’s absence.
- (ii) During the consultation process five representations objecting to the application were received from Other Persons. The Sub-Committee had regard to the written representations which cited the prevention of public nuisance and public safety. The objections included disruption due to the extended live music time, consumption of alcohol encouraging loud

behaviour, increased traffic and insufficient parking at the premises for increased numbers of tickets.

- (iii) The applicant had held a premises licence since August 2019 and previously used TENS.
- (iv) In the written statement Mr Morrison on behalf of the applicant stated that there was no evidence of increased congestion or traffic movements because of activity at the farm; the statement also provided additional information as to parking arrangements and accommodating visitors' cars; it was also stated that new plans had been agreed with Kent Fire and Rescue Service to further improve traffic management and visitor safety and they had been used at the recent Martha's Music on the Farm event on 25 June 2023; no complaints had been received in respect of the recent event; that they had not received a single complaint relating to any aspect of their events (and no statutory consultee had received any such complaint either); and reassurance that the business was not looking to have huge events every weekend and evening but as a concession to the concerns, the applicant would be agreeable to having the events at 1,500 tickets limited to 3 per annum.
- (v) Regarding the points of additional clarification Mr Morrison, on behalf of the applicant, stated: the Applicant would be agreeable to having a condition regarding a minimum of 3 SIA registered door supervisors on duty at any 1,500 tickets events; that at any 1,500 tickets events the bar in a tent will continue to be used; and having sought a single licensed area in the application (rather than zones) for the current ON sales in the ice cream parlour to remain with the addition of OFF sales.
- (vi) The Licensing Manager confirmed Licensing had not received any complaints regarding the premises.

In reaching its findings the Sub-Committee had taken into account the following:

- (i) Dover District Council's Licensing Policy
- (ii) The Licensing Act 2003 and in particular the guidance given under Section 182 of the Act
- (iii) Article 6 of the Human Rights Act (Right to a fair trial)
- (iv) Section 17 of the Crime and Disorder Act 1998 (Duty to consider from and disorder implications)

RESOLVED: That the application to vary the premises licence in respect of Solley's Farms Ice Cream Limited, The Dairy, Ripple, Deal CT14 8JL be modified and GRANTED as follows:

Supply of Alcohol (for consumption ON and OFF the premises in the bar "Red Bar Area" and for consumption ON and OFF the premises in the Ice Cream Parlour)

Monday – Thursday	12:00 – 22:00 hrs
Friday	12:00 – 23:00 hrs

Saturday	11:00 – 23:00 hrs
Sunday	11:00 – 22:00 hrs

Live Music (Indoors and Outdoors)

Every Day	13:00 – 22:00 hrs
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Regarding live music, this is applicable in circumstances where deregulation does not apply.

The licensed area is agreed as per the plan at page 35 of the agenda pack. The details at page 16 of the agenda pack regarding the operation of the car is accepted by the Sub-Committee. The Operating Schedule at page 30 of the agenda pack is accepted in so far as it accords with the following variation decisions by the Sub-Committee.

In respect of conditions at Annex 2 (page 42 of the agenda pack) the Sub-Committee rejects the application to vary the condition so events under 500 attendees to be non-ticket events. However, is agreeable to amending the current condition as follows:

“Events are all ticket only. Events are limited to 1,000 attendees save for a maximum of 3 events per annum when attendees are limited to 1,500”.

For those 3 events, a minimum of 3 SIA registered door supervisors are to be on duty at the event.

It is understood that the “tent bar” will only be used during these 3 events. If this is the case, that condition is to be amended to reflect its use during these 3 events.

Anything not applied for or not determined in the Sub-Committees decision remains as is.

The meeting ended at 10.22 am.

Subject:	FEES AND CHARGES 2024/25
Meeting and Date:	Licensing Committee – 18 October 2023 Cabinet (for information) – 15 January 2024 (part of larger report)
Report of:	Beverley Dempster – Head of Legal and Licensing
Decision Type:	Non- Executive
Classification:	Unrestricted

Purpose of the report: This report has been prepared to obtain formal approval for the levels of fees and charges (F&Cs) for the financial year 2024/25. These revised F&Cs will be included in the budget estimates for 2024/25.

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|------------------------|---|
| Recommendation: | <ol style="list-style-type: none"> 1. The Licensing Committee approve the Fees and Charges for 2024/25 as set out in Appendix 3. 2. Members approve the general principle that fees are set at an appropriate inclusive level, irrespective of VAT status, and that the VAT element within the overall fee level is then determined. 3. Members approve the general principle that, unless the fee is set by statute, licensing fees will be set on a cost recovery basis. 4. That the Head of Legal and Licensing is authorised to adopt fees at, or close to government directed levels without the need for further reporting, in cases where the Council is awaiting Government guidance and it has not been possible to set a fee level at this stage. 5. That the Head of Legal and Licensing be authorised in consultation with the Portfolio Holder for Transport, Licensing and Environmental Services and the Strategic Director (Corporate and Regulatory) to make minor adjustments to the fees and charges as necessary |
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1. Summary

1.1 The Council’s constitution specifies that F&Cs shall be reviewed annually. To meet this requirement all Directors / Heads of Service have been asked to review the F&Cs within their areas of responsibility and to produce recommended levels for 2024/25.

2. Introduction and Background

2.1 The Council’s constitution specifies that F&Cs shall be reviewed annually.

2.2 The level of Member approval required is dependent upon the types of F&Cs raised and therefore reports must be submitted to:

- Licensing Committee
- Regulatory Committee
- Planning Committee (for information only)
- Cabinet

2.3 To meet this requirement, it is proposed to submit the following reports:

- Licensing Committee - Report to meeting on 18th October 2023 of all F&Cs to be set by the Licensing Committee.
- Regulatory Committee – Report to meeting on 21st November 2023 of all F&Cs to be set by the Regulatory Committee.
- Planning Committee – Report (for information) to the meeting on 16th November 2023 of all F&Cs relevant to the Planning Committee.
- Cabinet – Report to the meeting on 15th January 2024 of all F&Cs but seeking specific approval of those F&Cs set by Cabinet.

2.4 Members are reminded that in 2004/05 a Member and Officer Review group developed a framework of broad guidelines to be considered in formulating proposals for F&Cs.

2.5 A copy of the checklist produced at that time and since updated to maintain currency, has been circulated to all Service Directors and to all officers considering F&Cs so that a rigorous and consistent approach is taken. A copy is attached at Appendix 1.

2.6 As in previous years, to assist Members, the data on F&Cs has been tabulated into a standard format that has been used for Appendices 3.

Detail and Narrative

These give a summary of the type of service being provided.

Set by Government

This indicates whether a charge is statutory or not. If a charge is statutory then it is effectively set by Government and although formal Member approval is still sought, there is little or no scope to make changes.

2023/24 Charge Inc VAT

The charge has been provided inclusive of VAT for two reasons. First, it shows what the customer will pay and is therefore more meaningful.

Second, charges for some services, car parking for example, which are not simply a direct recovery of costs, are set at a level, inclusive of VAT, having regard to relevant considerations including market level, where appropriate. The VAT is therefore a deduction from the amount of charge retained by DDC and is not a key factor in determining the appropriate charge. Members are asked to approve this approach.

2024/25 Proposed Charge Inc VAT

This is the recommended charge for 2024/25 and will, subject to Members' approval, be included in the 2024/25 budget.

2024/25 Total Expected Income ex VAT

This gives a broad indication as to how much income DDC is expected to receive and has been included to provide Members with a sense of the relative importance of individual charges or group of similar charges. The more significant income streams (generating over £3k) have been highlighted in **bold** type.

In some cases, the level of use is very low, or infrequent, or the service has only recently been introduced and so no level of income has been included.

Comments (inc Reason for the Change in Charges)

The licensing fees are reviewed each year as part of a rolling programme. The reviews include a detailed time/cost breakdown of each licence type.

It should be noted that the Licensing Act fees and charges (Appendix 3) are all set centrally by government. In addition to this, the Gambling Act fees and charges are capped by government.

3. Identification of Options

- 3.1 The recommended figures for consideration by Members are included in the Appendices. Members may approve these proposed figures.
- 3.2 Members may propose and approve alternative figures with reasons recorded for their decisions. Alternative figures should not however result in a total income which exceeds the cost of providing the service.

4. Evaluation of Options

- 4.1 The recommended fees and charges consider the actual cost of providing the service and seek to ensure full cost recovery. This is the recommended approach.
- 4.2 Members should also consider the checklist of issues to consider (at Appendix 1) when reviewing the fees and charges included in the subsequent Appendices.

5. Resource Implications

See Appendices.

6. Climate Change and Environmental Implications

- 6.1 There are no climate change implications.

7. Corporate Implications

- 7.1 Comment from the Strategic Director of Corporate Services (linked to the MTFP):

- 7.2 Comment from the Solicitor to the Council:
- 7.3 Comment from the Equalities Officer: *This report detailing the fees and charges for 2024/25 for the Licensing Committee, does not specifically highlight any equality implications, however in discharging their duties members are required to comply with the public sector equality duty as set out in Section 149 of the Equality Act 2010* <http://www.legislation.gov.uk/ukpga/2010/15/section/149>

8. **Appendices**

Appendix 1 – Fees and Charges checklist

Appendix 3.1 & 3.2 – Schedule of recommended F&Cs

Contact Officers: Rebecca Pordage, Licensing Manager (ext. 42279) and
Shane Kempster, Accounting Technician

Fees and Charges Checklist

Corporate and Service Objectives

Are links made between charges and our corporate and service objectives and are we able to use charges to help deliver these objectives?

Users of the Service

Is there sufficient understanding of our service users and their needs and wishes?

Have we considered different pricing to specific target groups and has the potential impact of charges or the changes to existing charges been assessed?

Ensure that you consider the potential diversity and equality issues and where necessary consider and document any issues and mitigation.

Ensure that you consider the potential climate change and environmental issues and where necessary consider and document any issues and mitigation.

Comparison with other providers

Is there a complete picture of competition and providers of similar services – including other Local Authorities?

Consultation

Has the relevant Portfolio holder been consulted and do charges meet with their aspirations and requirements?

Is wider community consultation appropriate for any of your charges? Has it been undertaken?

Performance Management

Are the principles for charges clearly defined and are clear targets set and monitored. Do we have a clear picture of what is a success?

Financial Considerations

Is the charge at a level to fully recover all costs or if is subsidised - why?

Have we considered all services for which we can / should charge a fee?

Are there any fees that we charge, that have not been included in the schedule?

Are we being radical in our approach to charging and are our charges cost effective?

Corporate Income Policy

Please ensure you adhere to the main principals of the Corporate Income Policy when setting your fees and charges.

Legal Considerations and Other Guidance

Does the Council have the power to levy the charges. Is there any ministerial or other guidance that should be taken into account?

Customer Access Review

Consider whether the CAR for your service includes any issues for specific fees.

Fees and Charges 2024/25

				2023/24	2023/24	2023/24		2023/24	2024/25	2024/25	2024/25	2024/25	2024/25	2024/25		
Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Units	Comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units	Comments	Total Expected Income ex VAT	Fee % Change	Reasons for Change in Charges and/or Income		
Licensing - L May - Rebecca Portage - Councillor J L Pout																
1	Personal Licences	Grant or Renewal	Y	£37		Statutory Fee set by Government	NA	£3,700	£37			£2,960	0%	Reduction in applications		
2	Personal Licences	Change of Name or Address	Y	£10.50			NA	£105.00	£10.50				£105.00	0%		
3	Personal Licences	Theft, Loss etc.	Y	£10.50			NA	£105.00	£10.50				£52.50	0%	estimated as difficult to predict	
4	Premises & Club Licences	Theft, Loss etc.	Y	£10.50			NA	£21.00	£10.50				£52.50	0%	estimated as difficult to predict	
5	Premises & Club Licences	Change of Name or Address	Y	£10.50			NA	£52.50	£10.50				£0.00	0%	rare	
6	Premises & Club Licences	Change of Club Rules	Y	£10.50			NA	£0	£10.50				£0	0%		
7	Premises & Club Licences	Vary DPS	Y	£23			NA	£1,495	£23				£1,495	0%		
8	Premises & Club Licences	Transfer Licence	Y	£23			NA	£621	£23				£621	0%		
9	Premises & Club Licences	Interim Authority	Y	£23			NA	£0	£23				£0	0%		
10	Premises & Club Licences	Notification Interest	Y	£21			NA	£0	£21				£0	0%		
11	Premises & Club Licences	Provisional Statement	Y	£315			NA	£0	£315				£0	0%		
12	Premises & Club Licences	Minor Variation	Y	£89			NA	£534	£89				£534	0%		
13	Premises & Club Licences	New Application & Variation NDR Band A	Y	£100			NA	£500	£100				£0	0%	Decrease in applications in this band	
14	Premises & Club Licences	New Application & Variation NDR Band B	Y	£190			NA	£2,850	£190				£2,850	0%		
15	Premises & Club Licences	New Application & Variation NDR Band C	Y	£315			NA	£315	£315				£315	0%		
16	Premises & Club Licences	New Application & Variation NDR Band D	Y	£450			NA	£0	£450				£0	0%		
17	Premises & Club Licences	New Application & Variation NDR Band E	Y	£635			NA	£0	£635				£0	0%		
18	Premises & Club Licences	Annual Fee NDR Band A	Y	£70			NA	£4,900	£70				£3,710	0%	reduction in licensed premises	
19	Premises & Club Licences	Annual Fee NDR Band B	Y	£180			NA	£53,460	£180				£46,980	0%	reduction in licensed premises	
20	Premises & Club Licences	Annual Fee NDR Band C	Y	£295			NA	£11,800	£295				£12,685	0%	increase in licensed premises	
21	Premises & Club Licences	Annual Fee NDR Band D	Y	£320			NA	£2,240	£320				£2,880	0%	increase in licensed premises	
22	Premises & Club Licences	Annual Fee NDR Band E	Y	£350			NA	£8,750	£350				£4,200	0%	reduction in licensed premises	
23	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 5,000 to 9,999	Y	£1,000		Statutory Fee set by Government	NA	£0	£1,000			£0	0%			
24	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 10,000 to 14,999	Y	£2,000			NA	£0	£2,000				£0	0%		
25	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 15,000 to 19,999	Y	£4,000			NA	£0	£4,000				£0	0%		
26	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 20,000 to 29,999	Y	£8,000			NA	£0	£8,000				£0	0%		
27	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 30,000 to 39,999	Y	£16,000			NA	£0	£16,000				£0	0%		
28	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 40,000 to 49,999	Y	£24,000			NA	£0	£24,000				£0	0%		
29	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 50,000 to 59,999	Y	£32,000			NA	£0	£32,000				£0	0%		
30	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 60,000 to 69,999	Y	£40,000			NA	£0	£40,000				£0	0%		
31	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 70,000 to 79,999	Y	£48,000			NA	£0	£48,000				£0	0%		

Fees and Charges 2024/25

				2023/24	2023/24	2023/24		2023/24	2024/25	2024/25	2024/25	2024/25		
Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Units	Comments	VAT Code	Total Expected Income ex VAT	Proposed Charges inc VAT (where applicable)	Units	Comments	Total Expected Income ex VAT	Fee % Change	Reasons for Change in Charges and/or Income
32	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 80,000 to 89,999	1410-00000-42310	Y	£56,000		NA	£0	£56,000			£0	0%	
33	Large Scale Events	New Application & Variation. Number in Attendance at any one time: 90,000 and over	1410-00000-42310	Y	£64,000		NA	£0	£64,000			£0	0%	
34	Large Scale Events	Annual Fee 5,000 to 9,999	1410-00000-42310	Y	£500		NA	£0	£500			£0	0%	
35	Large Scale Events	Annual Fee 10,000 to 14,999	1410-00000-42310	Y	£1,000		NA	£0	£1,000			£0	0%	
36	Large Scale Events	Annual Fee 15,000 to 19,999	1410-00000-42310	Y	£2,000		NA	£0	£2,000			£0	0%	
37	Large Scale Events	Annual Fee 20,000 to 29,999	1410-00000-42310	Y	£4,000		NA	£0	£4,000			£0	0%	
38	Large Scale Events	Annual Fee 30,000 to 39,999	1410-00000-42310	Y	£8,000		NA	£0	£8,000			£0	0%	
39	Large Scale Events	Annual Fee 40,000 to 49,999	1410-00000-42310	Y	£12,000		NA	£0	£12,000			£0	0%	
40	Large Scale Events	Annual Fee 50,000 to 59,999	1410-00000-42310	Y	£16,000		NA	£0	£16,000			£0	0%	
41	Large Scale Events	Annual Fee 60,000 to 69,999	1410-00000-42310	Y	£20,000		NA	£0	£20,000			£0	0%	
42	Large Scale Events	Annual Fee 70,000 to 79,999	1410-00000-42310	Y	£24,000		NA	£0	£24,000			£0	0%	
43	Large Scale Events	Annual Fee 80,000 to 89,999	1410-00000-42310	Y	£28,000		NA	£0	£28,000			£0	0%	
44	Large Scale Events	Annual fee 90,000 and over	1410-00000-42310	Y	£32,000		NA	£0	£32,000			£0	0%	
45	Temporary Event Notices	New Notice	1410-00000-42310	Y	£21		NA	£8,925	£21			£8,925	0%	
46	Temporary Event Notices	Theft, Loss etc.	1410-00000-42310	Y	£10.50		NA	£0.00	£10.50			£0.00	0%	

Statutory Fee set by Government

Fees and Charges 2019/20

				2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Comments	VAT Code	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	Fee % Change	Reasons for Change in Charges and/or Income
Licensing - L May - Rebecca Portage - Councillor J L Pout												
47	Bingo Club	Licence Application	N	£3,500		NA	£0	£3,500		£0	0%	
48	Bingo Club	Annual Fee	N	£950		NA	£2,850	£950		£2,850	0%	
49	Bingo Club	Application to Vary	N	£1,750		NA	£0	£1,750		£0	0%	
50	Bingo Club	Application to Transfer	N	£1,200		NA	£0	£1,200		£0	0%	
51	Bingo Club	Application for Reinstatement	N	£1,200		NA	£0	£1,200		£0	0%	
52	Bingo Club	Application for Provisional Statement	N	£3,500		NA	£0	£3,500		£0	0%	
53	Bingo Club	Licence Application (Provisional Statement Holders)	N	£1,200		NA	£0	£1,200		£0	0%	
54	Bingo Club	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
55	Bingo Club	Notification of Change	N	£50		NA	£0	£50		£0	0%	
56	Betting Premise (excluding Tracks)	Licence Application	N	£3,000		NA	£0	£3,000		£0	0%	
57	Betting Premise (excluding Tracks)	Annual Fee	N	£575		NA	£2,875	£575		£3,450	0%	Based on number of licences
58	Betting Premise (excluding Tracks)	Application to Vary	N	£1,250		NA	£0	£1,250		£0	0%	
59	Betting Premise (excluding Tracks)	Application to Transfer	N	£1,200		NA	£0	£1,200		£0	0%	
60	Betting Premise (excluding Tracks)	Application for Reinstatement	N	£1,200		NA	£0	£1,200		£0	0%	
61	Betting Premise (excluding Tracks)	Application for Provisional Statement	N	£3,000		NA	£0	£3,000		£0	0%	
62	Betting Premise (excluding Tracks)	Licence Application (Provisional Statement Holders)	N	£1,200		NA	£0	£1,200		£0	0%	
63	Betting Premise (excluding Tracks)	Copy of Licence	N	£25		NA	£0	£25		£0	0%	
64	Betting Premise (excluding Tracks)	Notification of Change	N	£50		NA	£0	£50		£0	0%	
65	Track	Licence Application	N	£2,500		NA	£0	£2,500		£0	0%	
66	Track	Annual Fee	N	£950		NA	£0	£950		£0	0%	
67	Track	Application to Vary	N	£1,250		NA	£0	£1,250		£0	0%	
68	Track	Application to Transfer	N	£950		NA	£0	£950		£0	0%	
69	Track	Application for Reinstatement	N	£950		NA	£0	£950		£0	0%	
70	Track	Application for Provisional Statement	N	£2,500		NA	£0	£2,500		£0	0%	
71	Track	Licence Application (Provisional Statement Holders)	N	£950		NA	£0	£950		£0	0%	
72	Track	Copy of Licence	N	£25		NA	£0	£25		£0	0%	

Fees and Charges 2019/20

					2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Comments	VAT Code	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	Fee % Change	Reasons for Change in Charges and/or Income
73	Track	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
74	Family Entertainment Centre	Licence Application	1410-00000-42308	N	£2,000		NA	£0	£2,000		£0	0%	
75	Family Entertainment Centre	Annual Fee	1410-00000-42308	N	£725		NA	£725	£725		£725	0%	
76	Family Entertainment Centre	Application to Vary	1410-00000-42308	N	£1,000		NA	£0	£1,000		£0	0%	
77	Family Entertainment Centre	Application to Transfer	1410-00000-42308	N	£950		NA	£0	£950		£0	0%	
78	Family Entertainment Centre	Application for Reinstatement	1410-00000-42308	N	£950		NA	£0	£950		£0	0%	
79	Family Entertainment Centre	Application for Provisional Statement	1410-00000-42308	N	£2,000		NA	£0	£2,000		£0	0%	
80	Family Entertainment Centre	Licence Application (Provisional Statement Holders)	1410-00000-42308	N	£950		NA	£0	£950		£0	0%	
81	Family Entertainment Centre	Copy of Licence	1410-00000-42308	N	£25		NA	£0	£25		£0	0%	
82	Family Entertainment Centre	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
83	Adult Gaming Centre	Licence Application	1410-00000-42308	N	£2,000		NA	£0	£2,000		£0	0%	
84	Adult Gaming Centre	Annual Fee	1410-00000-42308	N	£950		NA	£5,700	£950		£5,700	0%	
85	Adult Gaming Centre	Application to Vary	1410-00000-42308	N	£1,000		NA	£0	£1,000		£0	0%	
86	Adult Gaming Centre	Application to Transfer	1410-00000-42308	N	£1,200		NA	£0	£1,200		£0	0%	
87	Adult Gaming Centre	Application for Reinstatement	1410-00000-42308	N	£1,200		NA	£0	£1,200		£0	0%	
88	Adult Gaming Centre	Application for Provisional Statement	1410-00000-42308	N	£2,000		NA	£0	£2,000		£0	0%	
89	Adult Gaming Centre	Licence Application (Provisional Statement Holders)	1410-00000-42308	N	£1,200		NA	£0	£1,200		£0	0%	
90	Adult Gaming Centre	Copy of Licence	1410-00000-42308	N	£25		NA	£0	£25		£0	0%	
91	Adult Gaming Centre	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
92	New Small Casino	Licence Application	1410-00000-42308	N	£8,000			£0	£8,000		£0	0%	
93	New Small Casino	Annual Fee	1410-00000-42308	N	£5,000		NA	£0	£5,000		£0	0%	
94	New Small Casino	Application to Vary	1410-00000-42308	N	£4,000		NA	£0	£4,000		£0	0%	
95	New Small Casino	Application to Transfer	1410-00000-42308	N	£1,800		NA	£0	£1,800		£0	0%	
96	New Small Casino	Application for Reinstatement	1410-00000-42308	N	£1,800		NA	£0	£1,800		£0	0%	
97	New Small Casino	Application for Provisional Statement	1410-00000-42308	N	£8,000		NA	£0	£8,000		£0	0%	
98	New Small Casino	Licence Application (Provisional Statement Holders)	1410-00000-42308	N	£3,000		NA	£0	£3,000		£0	0%	

Fees and Charges 2019/20

					2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Comments	VAT Code	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	Fee % Change	Reasons for Change in Charges and/or Income
99	New Small Casino	Copy of Licence	1410-00000-42308	N	£25		NA	£0	£25		£0	0%	
100	New Small Casino	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
101	New Large Casino	Licence Application	1410-00000-42308	N	£10,000		NA	£0	£10,000		£0	0%	
102	New Large Casino	Annual Fee	1410-00000-42308	N	£10,000		NA	£0	£10,000		£0	0%	
103	New Large Casino	Application to Vary	1410-00000-42308	N	£5,000		NA	£0	£5,000		£0	0%	
104	New Large Casino	Application to Transfer	1410-00000-42308	N	£2,150		NA	£0	£2,150		£0	0%	
105	New Large Casino	Application for Reinstatement	1410-00000-42308	N	£2,150		NA	£0	£2,150		£0	0%	
106	New Large Casino	Application for Provisional Statement	1410-00000-42308	N	£10,000		NA	£0	£10,000		£0	0%	
107	New Large Casino	Licence Application (Provisional Statement Holders)	1410-00000-42308	N	£5,000		NA	£0	£5,000		£0	0%	
108	New Large Casino	Copy of Licence	1410-00000-42308	N	£25		NA	£0	£25		£0	0%	
109	New Large Casino	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
110	Regional Casino	Licence Application	1410-00000-42308	N	£15,000		NA	£0	£15,000		£0	0%	
111	Regional Casino	Annual Fee	1410-00000-42308	N	£15,000		NA	£0	£15,000		£0	0%	
112	Regional Casino	Application to Vary	1410-00000-42308	N	£7,500		NA	£0	£7,500		£0	0%	
113	Regional Casino	Application to Transfer	1410-00000-42308	N	£6,500		NA	£0	£6,500		£0	0%	
114	Regional Casino	Application for Reinstatement	1410-00000-42308	N	£6,500		NA	£0	£6,500		£0	0%	
115	Regional Casino	Application for Provisional Statement	1410-00000-42308	N	£15,000		NA	£0	£15,000		£0	0%	
116	Regional Casino	Licence Application (Provisional Statement Holders)	1410-00000-42308	N	£8,000		NA	£0	£8,000		£0	0%	
117	Regional Casino	Copy of Licence	1410-00000-42308	N	£25		NA	£0	£25		£0	0%	
118	Regional Casino	Notification of Change	1410-00000-42308	N	£50		NA	£0	£50		£0	0%	
119	Temporary Use Notice	Application Fee	1410-00000-42308	Y	£500		NA	£0	£500		£0	0%	
120	Alcohol Licences Premises	Permit Application Fee (2 or less Machines)	1410-00000-42308	Y	£50		NA	£150	£50		£150	0%	
121	Alcohol Licences Premises	Permit Application Fee (3+ Machines)	1410-00000-42308	Y	£150		NA	£0	£150		£0	0%	
122	Alcohol Licences Premises	Permit Annual Fee (3+ Machines)	1410-00000-42308	Y	£50		NA	£200	£50		£250	0%	Based on number of current licences
123	Family Entertainment Centre Unlicensed	Permit Application Fee	1410-00000-42308	Y	£300		NA	£0	£300		£0	0%	
124	Family Entertainment Centre Unlicensed	Permit Renewal Fee (Permits last for a period of 10 years)	1410-00000-42308	Y	£300	Permits last for a period of 10 years	NA	£600	£300		£0	0%	No fees due during period
125	Prize Gaming	Permit Application Fee	1410-00000-42308	Y	£300		NA	£0	£300		£0	0%	
126	Prize Gaming	Permit Renewal Fee	1410-00000-42308	Y	£300		NA	£0	£300		£0	0%	
127	Club Gaming	Permit Application Fee	1410-00000-42308	Y	£200		NA	£0	£200		£0	0%	

					2023/24	2023/24		2023/24	2024/25	2024/25	2024/25		
	Detail	Narrative	Income Code	Set by Govt? Y/N	Approved Charges inc VAT	Comments	VAT Code	Total Expected Income inc VAT	Proposed Charges inc VAT (where applicable)	Comments	Total Expected Income inc VAT	Fee % Change	Reasons for Change in Charges and/or Income
128	Club Gaming	Permit Annual Fee	1410-00000-42308	Y	£50		NA	£150	£50		£200	0%	Based on number of current licences
129	Club Gaming	Permit Renewal Fee (due every 10 years)	1410-00000-42308	Y	£200		NA	£0	£200		£0	0%	
130	Club Gaming Machine	Permit Application Fee	1410-00000-42308	Y	£200		NA	£0	£200		£0	0%	
131	Club Gaming Machine	Permit Annual Fee	1410-00000-42308	Y	£50		NA	£100	£50		£100	0%	
132	Club Gaming Machine	Permit Renewal Fee	1410-00000-42308	Y	£200		NA	£0	£200		£0	0%	Please remove - this is the application fee shown above
133	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Application Fee	1410-00000-42308	Y	£100		NA	£0	£100		£0	0%	
134	Club Fast-track for Gaming Permit or Gaming Machine Permit	Permit Annual Fee	1410-00000-42308	Y	£50		NA	£0	£50		£0	0%	
135	Gaming Machine Permit	Annual Fee	1410-00000-42308	Y	£100		NA	£0	£100		£0	0%	
136	Gambling Permits	Copy of permit (FEC, Prize Gaming, Notification of 2 or less machines, 3+ machines, Club Gaming Permit, Club	1410-00000-42308	Y	£0		NA	£0	£15		£0	0%	Additional fee
137	Provision of Gambling	Notification of Change	1410-00000-42308	Y	£0		NA	£0	£0		£0	#DIV/0!	Not known